



FLORIDA
DEPARTMENT of
CORRECTIONS

Attachment # 3
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Governor
JEB BUSH

Secretary
JAMES V. CROSBY, JR.

An Equal Opportunity Employer

2601 Blair Stone Road • Tallahassee, FL 32399-2500

<http://www.dc.state.fl.us>

October 8, 2003

OUTPATIENT DRUG COURT

Mr. Dennis Pelletier
Leon County Board of County Commissioners
301 South Monroe Street, Suite 315
Tallahassee, Florida 32302

Dear Mr. Pelletier:

RE: CONTRACTUAL PURCHASE ORDER C06197

As a result of recent legislative reductions, the department is facing a reduced budget allocation of approximately **\$2.6 million** for offender outpatient programming for FY 2003-04. This reduction has significantly impacted the department's ability to maintain the current level of contracted outpatient services for offenders under department supervision in the community. In order to operate within the constraints of this reduced budget allocation and continue to offer these much needed services, the department must implement cost saving measures. After consideration of many possible solutions, a reduction borne by all contracted outpatient treatment programs is the most equitable way to implement this measure.

Your local Florida Department of Corrections' field staff previously informed you by telephone of these budget reductions. This letter is to confirm that the Office of Community Corrections will implement the following cost saving measures for FY 2003-04:

- The money originally allocated for your contract has been reduced. For the period of July 1, 2003 through June 30, 2004 your allocation is **\$6,141.00**. This money should be utilized to continue to pay for services for offenders currently enrolled in your programs and funded by the department. If these funds are exhausted prior to June 30, 2004, all offenders must be converted to 100 percent self-pay.
- As previously notified, effective September 1, 2003, the department will not compensate contracted vendors for any new referrals. All offenders referred after September 1, 2003, will be self-pay status. Self-pay referrals must be charged the current rate for services in the contract. However, if funding permits, an exception will be made for indigent offenders, only with **prior written approval** from the department's contract manager.

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- All offenders currently participating in treatment will continue, **within the constraints of your revised allocation**, under the following conditions:
 - those who are currently in "self-pay" status will continue as such;
 - those who are determined to be eligible for 100 percent (100%) DC funding will have their financial status reviewed to ensure they continue to meet the standard of extreme financial hardship required for this status. Those offenders who do not qualify for this hardship will be converted to co-pay status by their probation officer.

The department will review the requirements for offender payment status and make revisions where appropriate. As implementation of these cost saving measures progresses, the department will re-evaluate expenditures and funds remaining, and re-authorize new referrals for assessment and treatment if funding permits.

The department appreciates your understanding and cooperation with the implementation of this difficult, yet necessary effort. Please be assured that the department values its partnership with our contracted outpatient treatment providers and recognizes your contribution to helping us achieve our stated mission during these challenging times.

Should you have any questions or concerns, please contact Murray G. Brooks, Chief, Bureau of Community Programs, at (850) 488-4595.

Sincerely,



Richard L. Dugger
Director of Community Operations

RLD/MGB/ATD/sw

cc: Hieteenhia Hayes, Assistant Secretary of Probation and Parole
Michael Chambers, Probation and Parole Regional Director-Region I
Murray G. Brooks, Chief, Bureau of Community Programs
Dennis Neilsen, Program Manager, Community Corrections, Region I
Colin Galloway, Circuit Program Supervisor, Circuit 2
Lisa Bassett, Contract Administrator, Bureau of Purchasing
Contract File, Contractual Services, Bureau of Purchasing